

President: Daniel Kermode  
Treasurer: Bill Fletcher  
Secretary: Dale Webber  
ABN 22 564 316 081

Derby Street  
PO Box 39  
WALCHA NSW 2354  
Telephone: 0459 594 236

5 January 2024

Dear Exhibitor / Stall Holder Applicant

Thank you for your enquiry regarding Exhibitor / Food Vendor Space at the 2024 Walcha Show being held 8 and 9 March 2024.

We do not provide indoor space but we can provide limited open front stands. Outdoor sites are plentiful but you will need to provide your own shelter.

Please refer to the Exhibitor / Food Vendor Space application form for the changes in the Public Liability Insurance.

It is a requirement of the WH&S regulations that all power leads must have a current tag and that power leads must either be covered or strung overhead.

No trade exhibits / stalls are to be set up prior to 4pm on the Thursday, unless pre-authorized by the Show Committee.

Each site is entitled to two attendants passes, if required, and these can be obtained from the Secretary's office. Parking for vehicles is **not** permitted next to the site, unless the vehicle is part of your display.

Details of stall holder fees are on the attached application form.

A non-refundable\* deposit of \$50.00 (fifty dollars) is required with all bookings.

Please complete the enclosed form and return to the postal or email address on the form.

We encourage all trade exhibitors to participate in the Grand Parade in the show ring on Saturday, 9 March. Kindly complete this section on the attached application.

If you require any further information, please do not hesitate to contact the Secretary's office on 0459 594 236 which is staffed on the second and fourth Tuesday each month, every Tuesday in March and for the duration of the week leading up to the Show. Alternatively, you can leave a message on the answering service.

Dale Webber  
Secretary

**EXHIBITOR / STALL HOLDER / FOOD VENDOR APPLICATION**

**8 – 9 March 2024**

**Business / Commercial stall holders** (ie those stall holders who are a commercial enterprise and have an ABN) must have their own insurance policy with a minimum of \$20,000,000.00 (twenty million dollars) Public Liability Insurance cover. If you hold such cover, the Steward in charge of this section, Greig Stier, must sight the policy and be able to note the Policy Number. Please provide a copy of the Certificate of Currency with this application.

Name of Enterprise: .....

ABN for Enterprise: .....

Insurance Company and Policy Number: .....

Signature: ..... Date: .....

Name in Full: .....

**Hobbyist stall holders** (ie those who are not running a formal commercial enterprise nor have an ABN and earn under \$20,000 per year from their stall activity) who sign the declaration below are automatically covered under the Show's insurance cover for Public Liability for the duration of the Show. This Public Liability insurance does not extend to Hobbyists in any manner for any Products Liability. Hobbyist stall holders will incur an administration fee of \$40.00 (forty dollars) per site.

**Hobbyist Stall Holder's Declaration:** *I declare that I am a Hobbyist Stall Holder, do not have an ABN and do not earn more than \$20,000 in this enterprise on an annual basis. I am therefore protected under the Show's Liability policy for Public Liability only. I am aware that this protection does not extend to Product Liability.*

Signature: ..... Date: .....

Name in Full: ..... Enterprise: .....

Address: .....

Suburb /Town: ..... State: ..... Postcode: .....

Telephone: (...)..... Mobile: ..... Email: .....

Type of Product or Merchandise: .....

Area Required in Metres: Length..... Depth.....Electricity Required? Yes / No

**Trade Exhibitors:** The Walcha Show Society invites all trade exhibitors to participate in the Grand Parade in the showing on Saturday, 9 March, and all participants will be given a ticket to enter a raffle to win \$200. Will your enterprise be participating? Yes / No (please circle your answer).

**Promotion of Your Exhibit / Food Offering:**

We will have an announcer promoting your exhibit / food offering during the Show. Kindly provide a brief summary below of what your stand will be offering:

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.....  
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**PLEASE NOTE:**

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**EXHIBITOR / STALL HOLDER / FOOD VENDOR APPLICATION**

**8 – 9 March 2024**

**2024 Charges are as follows:**

Food vendors to be negotiated. Others to be per metre frontage - \$20.00 per metre (minimum).

Charge per day for electricity \$10.00 (this is a minimum charge and will be assessed by the Steward in Charge)

A non-refundable\* deposit of \$50.00 (fifty dollars) is required with all bookings and can be paid either by:

- Cheque made out to Walcha Show Society, or
- Direct Debit to BSB: 082 885 Account: 509987186 – please include your enterprise name as reference.

***Please forward your:***

- ***Completed application form\****
- ***\$50 non-refundable\* deposit (or pay by direct debit)\****
- ***Current Public Liability Insurance Certificate of Currency (if applicable)\****

By post to:

The Secretary  
Walcha Show Society  
PO Box 39  
WALCHA NSW 2354

Or by email to: walchashowsociety@gmail.com

In person to:

Secretary's Office  
Walcha Showground  
Corner Derby and Jamieson Streets

**\*Your application will not be accepted unless all of the above is fulfilled.**